

Charles F. Snyder Funeral Homes & Crematory
Christina Blake – Funeral Director Onboarding Schedule
Mentor – Justin Koehler

Start Date: Monday, January 30, 2023

Date	Location	Duties
1/30	Lititz Pike	Orientation & Review of Handbook (Daliah)
1/31	All	Tour & Introductions - all facilities (Justin)
2/1	Willow St.	Graystone Training w/ Scotty Payne
2/2	Willow St.	Graystone Training w/ Scotty Payne
2/3	Lititz Pike	Shadow LP front desk (Rhonda)
2/4	Off	
2/5	Off	
2/6	Lititz Pike	Shadow funeral services w/ Justin or as assigned
2/7	Lititz Pike	Shadow funeral services w/ Justin or as assigned
2/8	Lititz Pike	Shadow funeral services w/ Justin or as assigned
2/9	Off	
2/10	Off	
2/11	Lititz Pike	Shadow funeral services w/ Justin or as assigned
2/12	Lititz Pike	Shadow funeral services w/ Justin or as assigned
2/13	Willow Street	Assist Care Center Team (Chris)
2/14	Lititz Pike	Assist Care Center Team (Tabitha)
2/15	Lititz Pike	Assist Care Center Team (Tabitha)
2/16	Lititz Pike	Assist Care Center Team (Tabitha)
2/17	Lititz Pike	Assist Care Center Team (Chris)
2/18	Off	
2/19	Off	
2/20	King Street	Shadow front desk – stationery/office duties (Pam)
2/21	King Street	Shadow front desk – stationery/office duties (Pam)
2/22	King Street	Shadow death certificate clerk (Denise)
2/23	Off	
2/24	Off	
2/25	Lititz Pike	Shadow funeral services w/ Justin or as assigned

2/26	Lititz Pike	Shadow funeral services w/ Justin or as assigned
2/27	Lititz Pike	Crematory Operations (Fred)
2/28	Lititz Pike	Crematory Operations (Fred)
3/1	Lititz Pike	Crematory Operations (Fred)
3/2	Lititz Pike	Crematory Operations (Fred)
3/3	Lititz Pike	Crematory Operations (Fred)
3/4	Off	
3/5	Off	
3/6	Lititz Pike	Assist Care Center Team (Chris)
3/7	Lititz Pike	Assist Care Center Team (Tabitha)
3/8	Lititz Pike	Assist Care Center Team (Tabitha)
3/9	Off	
3/10	Off	
3/11	Lititz Pike	Shadow funeral services w/ Justin or as assigned
3/12	Lititz Pike	Shadow funeral services w/ Justin or as assigned
3/13	Lititz Pike	Shadow Arrangements as assigned by Justin
3/14	Lititz Pike	Shadow Arrangements as assigned by Justin
3/15	Lititz Pike	Shadow Arrangements as assigned by Justin
3/16	Lititz Pike	Shadow Arrangements as assigned by Justin
3/17	Lititz Pike	Shadow Arrangements as assigned by Justin
3/18	Off	
3/19	Off	
3/20	Lititz Pike	Facilities Team 7AM (Ben) / Shadow services as assigned by Justin
3/21	Lititz Pike	Facilities Team 7AM (Ben) / Shadow services as assigned by Justin
3/22	Lititz Pike	Facilities Team 7AM (Ben) / Shadow services as assigned by Justin
3/23	Off	
3/24	Off	
3/25	Lititz Pike	Shadow funeral services w/ Justin or as assigned
3/26	Lititz Pike	Shadow funeral services w/ Justin or as assigned
3/27	Lititz Pike	Shadow CSP (Karen)
3/28	Lititz Pike	Shadow CSP (Karen)
3/29	Lititz Pike	Shadow CSP (Karen)

3/30	Lititz Pike	Assist Care Center Team (Tabitha)
3/31	Lititz Pike	Assist Care Center Team (Chris)
4/1	Off	
4/2	Off	
4/3	Lititz Pike	Assist Care Center Team (Chris)
4/4	Lititz Pike	Assist Care Center Team (Tabitha)
4/5	Lititz Pike	Assist Care Center Team (Tabitha)
4/6	Off	
4/7	Off	
4/8	Lititz Pike	Shadow funeral services w/ Justin or as assigned
4/9	Lititz Pike	Shadow funeral services w/ Justin or as assigned
4/10	Lititz Pike	Assist Care Center Team (Chris)
4/11	Lititz Pike	Assist Care Center Team (Tabitha)
4/12	Lititz Pike	Assist Care Center Team (Tabitha)
4/13	Lititz Pike	Assist Care Center Team (Tabitha)
4/14	Lititz Pike	Assist Care Center Team (Chris)
4/15	Off	
4/16	Off	
4/17	Lititz Pike	Shadow Arrangements as assigned by Justin
4/18	Lititz Pike	Shadow Arrangements as assigned by Justin
4/19	Lititz Pike	Shadow Arrangements as assigned by Justin
4/20	Off	
4/21	Off	
4/22	Lititz Pike	Shadow funeral services w/ Justin or as assigned
4/23	Lititz Pike	Shadow funeral services w/ Justin or as assigned
4/24	Lititz Pike	Shadow Arrangements as assigned by Justin
4/25	Lititz Pike	Shadow Arrangements as assigned by Justin
4/26	Lititz Pike	Shadow Arrangements as assigned by Justin
4/27	Lititz Pike	Shadow Arrangements as assigned by Justin
4/28	Lititz Pike	Shadow Arrangements as assigned by Justin
4/29	Off	
4/30	Off	

5/1	Lititz Pike	Shadow Arrangements as assigned by Justin
5/2	Lititz Pike	Shadow Arrangements as assigned by Justin